

Audit Review Title	Planned Quarter	Current Status	Audit Opinion	Scope of Audit and Findings (where finalised)
Procurement	1	Final Report issued	Substantial	Audit testing found that the council has a Procurement Strategy in place that is considered to be in line with best practice. There are adequate finance procedure rules and sound arrangements in place for these rules to be followed in practice though some opportunities to further enhance controls were identified. The audit also found that there are good arrangements in place to ensure the council is obtaining best value by exposing high value purchases to competition and seeking to tie expenditure into contracts where beneficial.
Experian	1	Final Report issued	Limited	The audit found while there are arrangements in place to manage access given to officers using Experian, guidance provided to users is limited. Arrangements to record searches carried out varied across the services using Experian and there are not robust arrangements in place to monitor reports received from Experian to confirm all searches are appropriate; however it should be noted that review of available records did not suggest any inappropriate searches have been carried out.
IT Access	1	Final Report Issued	Substantial	The audit found that there are arrangements in place to monitor user access to the council's IT systems. While there are arrangements to ensure the council does not hold the correct number of licenses for users of its systems, an opportunity to improve these arrangements by centralising the records of licenses was identified. The audit also found that the council has adequate backup arrangements in place for its systems and data.
Leased Car Benefit & Car Loan Schemes	1	Draft Report Issued		This audit sought to confirm whether the council's Leased Car & Cash Alternative and Car Loan schemes are adequately administered.
Temporary / Agency Staff	1	Draft Report Issued		This audit sought to confirm that the council has adequate arrangements in place to procure and vet temporary/agency staff,

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				that Temporary/Agency staff recruited are given the appropriate induction/training for their role. Finally the audit considered the council's arrangements to authorise and account for employing temporary/agency staff and whether good value for money is being achieved.
Income - Method of Payment Review	1	Draft Report Issued		The audit sought to confirm that there are arrangements in place to ensure customers are offered suitable methods of payment and that they are encouraged to use those most cost effective for the council to process.
Staff Training & Development	2	Draft Report Issued		The audit sought to ensure that the council has adequate processes in place to identify and meet the training needs of the council's officers, to ensure that there are arrangements in place to ensure the council realises the benefits of investment in professional qualification training for officers and that training budgets are closely managed.
Supporting People	1	Draft Report Issued		The audit sought to ensure that the council has adequate arrangements in place to discharge its obligations and administer the Supporting People scheme.
Leisure Services Business Unit - Income Collection	1	Audit Fieldwork Completed, Report Drafted		The audit sought to ensure that cashing up and banking procedures are adequately controlled across as LSBU sites including arrangements for cash collections and that income collection is effectively monitored.
Housing Benefits Overpayments	1	Audit Fieldwork Completed, Report Drafted		The audit sought to ensure that recommendations made in the last audit have been implemented. The audit also sought to ensure that overpayments are created at the earliest opportunity, that appropriate action is taken to recover overpayments created and that there are effective performance monitoring arrangements in place.

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Youth & Play Development	2	Audit Fieldwork Completed, Report Drafted		The audit sought to ensure that there are secure and adequate processes in place for all income streams for the Activate, Y2 Crew and Playscheme for Summer 2011, that there are adequate processes to ensure that the schemes are strictly controlled in line with Ofsted guidance and that there are arrangements in place to ensure health and safety requirements are met. The audit also examined arrangements for public and employers liability insurance and that best value is achieved through the scheme delivery.
Travel And Subsistence Claims	1	Audit Fieldwork Completed, Report Drafted		The audit seeks to ensure that there are adequate policies and procedures in place for the reimbursement of staff travel and subsistence claims and that there are effective procedures in place to verify, process and pay staff travel and subsistence claims
Fees & Charges	1	Audit Fieldwork Underway		The audit seeks to ensure that the council's Fees and Charges are adequately set, approved, communicated and applied and that they are compared to or in line with those of other Local Authorities
Food Safety Inspections	1	Audit Fieldwork Underway		The audit seeks to ensure that the council has prepared the plans, policies and procedure as required by the food safety legislation and guidance and that there are arrangements in place to carry out effective food safety inspections and enforcement activity in the Borough.
Environmental Protection	2	Audit Fieldwork Underway		The audit seeks to ensure that the council has adequate arrangements in place to administer complaints received regarding statutory nuisances, that there is an adequate enforcement policy with regards to statutory nuisances and arrangements are in place for appropriate action to be taken in line with the policy
Private Sector Housing - Grants & Payments	2	Brief Prepared		

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Credit Cards	2	Brief Prepared		
Members Allowances (including Mayoralty expenses)	2	Brief Prepared		
Transparency	2	Brief Prepared		
Planning Applications	2	Brief Prepared		
Planning Enforcement	2	Brief Prepared		
Utilities	2	Brief Prepared		
Improvement & Development - Performance Monitoring	2	Brief Prepared		
Pest Control	2	Brief Prepared		
Media & Communications	2	Brief Prepared	Deferred until Quarter 3	
Leisure Services Business Unit - Memberships	2	Not yet started		